

Transfer Station Operator Training

On the Disposal Reporting System
(DRS)

Welcome to the Transfer Station Operator Training Module on the Disposal Reporting System.

Employee training is required on the Disposal Reporting System. This training includes an overview of the DRS and each type of employee's DRS responsibilities, according to the regulations. This module is intended to help you meet the required training responsibilities and can be integrated with your company's training information.

We recommend a transfer station operator and manager review this training first to determine how it meets your organization's needs. Managers should determine the necessary training portions of this module that best fit their operations and that will be most beneficial for their employees.

About this Training

- **Presents DRS requirements relating to transfer station/materials recovery facility (MRF) employees**
- **Covers minimum state DRS requirements**
- **May be tailored to fit local requirements and unique operations of individual transfer stations/MRFs**

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This training only presents the minimum state requirements. Your company procedures or locally required procedures must be equal to or exceed state DRS requirements. This training module is not intended to provide a comprehensive Disposal Reporting System training program that incorporates every company's procedures and/or local government requirements.

Who is a Station Operator?



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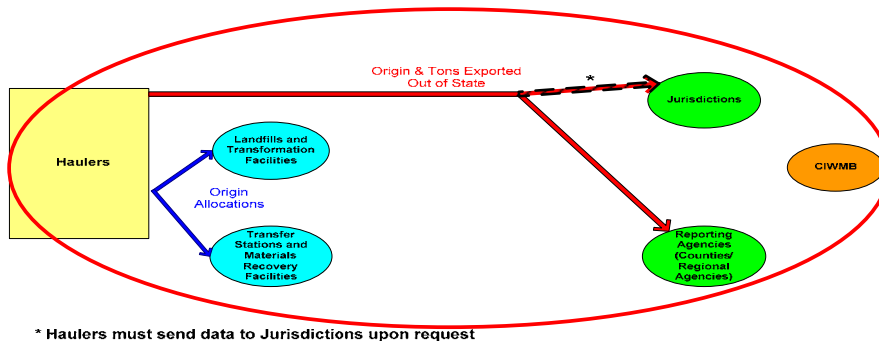
This is a scene of the inside of a Materials Recovery Facility where a large pile of mixed waste is accumulated on the floor and waiting to be sorted.

A station operator is someone who operates a CIWMB-permitted solid waste transfer station or materials recovery facility that accepts waste from residents and businesses for recycling and/or disposal.

There are over 170 permitted transfer station and materials recovery facilities in California. As a station operator, you are responsible for meeting all the requirements for the Disposal Reporting System at your facility site.

It is extremely important that facilities record accurate origin information on where the waste is from (via the driver or directly from hauling company offices) because the Disposal Reporting System and California's cities and counties goal achievement is based on that information.

Reporting Requirements for Haulers



* Haulers must send data to Jurisdictions upon request

This flow chart shows the path haulers should follow when meeting DRS reporting requirements. The chart includes various color coded shapes representing all entities involved, with solid and striped colored arrows showing the flow of information from haulers to other entities.

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This chart illustrates the disposal reporting requirements for haulers.

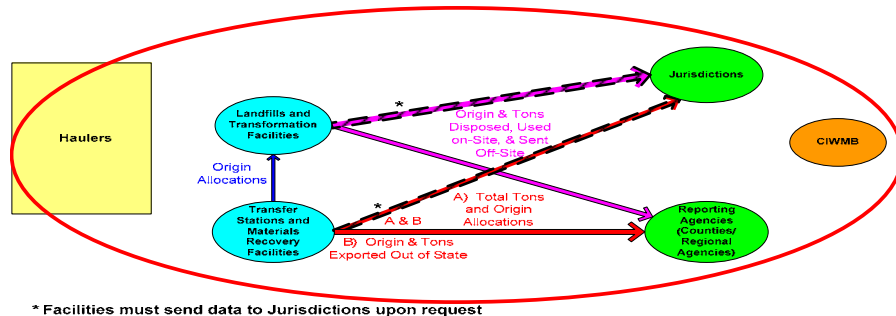
Haulers are required to identify the city or unincorporated county area where the waste is from during the survey period. More details on the survey period will be discussed later in this presentation.

Waste origin information is provided to receiving landfills, transformation facilities, transfer stations and materials recovery facilities. The origin survey data is then used by the solid waste facilities to determine the amount of waste to allocate to each city and county for the entire quarter.

Also, each quarter a public contract hauler who exports waste out of California must prepare a report on the tons of exported waste and where the waste is from and provide it to affected counties and regional agencies.

Effective January 1, 2006, haulers that export waste out of California must also send information on the exported waste directly to affected jurisdictions, upon request.

Reporting Requirements for Facilities



This flow chart shows the path facilities should follow when meeting DRS reporting requirements. The chart includes various color coded shapes representing all the entities, with solid and striped colored arrows showing the flow of information from facility operators to other entities.

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This chart shows the reporting requirements for facilities.

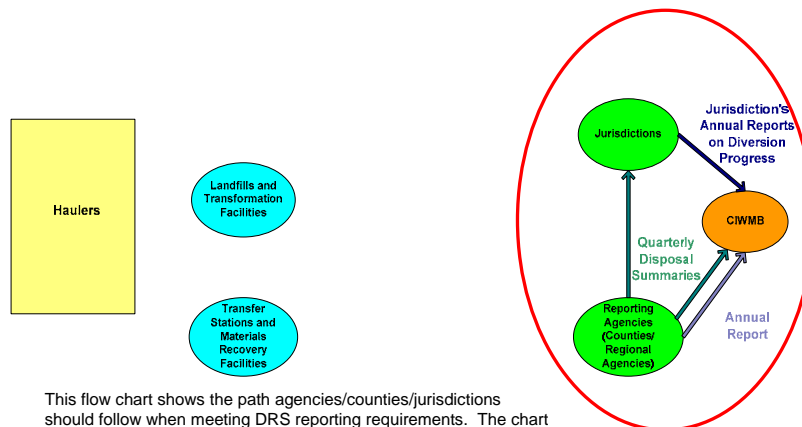
Transfer stations are required to collect information on where each load of waste is from during the survey period and to provide origin allocations to landfills and transformation facilities.

Also, transfer stations must report quarterly to applicable counties and regional agencies information on amounts of waste exported to out of state disposal facilities and where the waste came from.

Effective January 1, 2006, stations must collect information on where each load of waste is from during the survey period and provide appropriate counties and regional agencies with the total tons and origin allocations of waste sent to applicable facilities within California each quarter.

Transfer stations and materials recovery facilities must also send the DRS information to applicable jurisdictions upon request.

Reporting Requirements for Agencies/Counties/Jurisdictions



This flow chart shows the path agencies/counties/jurisdictions should follow when meeting DRS reporting requirements. The chart includes various color coded shapes representing the entities and solid colored arrows directing the path of reporting.

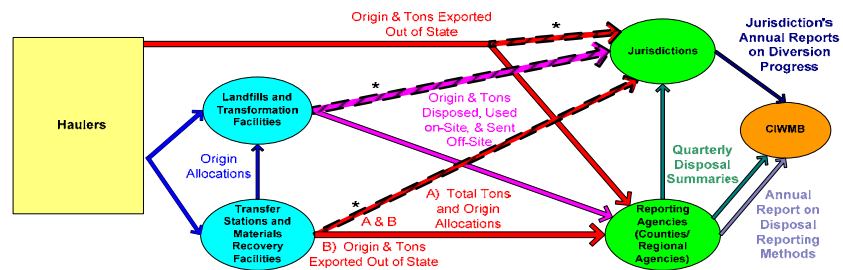
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This chart shows the reporting requirements for reporting agencies and jurisdictions. Reporting agencies are counties and Board-approved regional agencies.

Agencies must submit quarterly disposal summaries to jurisdictions and to CIWMB.

Jurisdictions then use these quarterly disposal summaries to show their progress in achieving their waste diversion goal when submitting their annual report to the Board.

Reporting Requirements for All Entities



This flow chart shows the path all entities should follow when meeting DRS reporting requirements. The chart includes various color coded shapes representing all reporting entities and solid and striped colored arrows showing the flow of information between entities.

Once again, this chart illustrates the flow of information by each entity involved in the Disposal Reporting System.